

LabTest Certification Inc.
Field Incident Report



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Use this form to report (please check one option)

Date of the Incident:

- Suspected misuse of the LabTest Certification Mark
- Violation of the applicable requirement of electrical code or electrical safety standard
- Unsafe electrical product application not provided for by the applicable standard (hazards inherent to the product intended function together with the appropriate safety precautions must be clearly described in the manufacturer operating instructions accompanying the product)



Details of the Incident (Please provide as many details as possible to expedite our investigation:

1. product description including name, model, unique identification (e.g. serial number), and rating.
2. description of the incident and when applicable or relevant, reference to the applicable standard requirement being violated
3. whenever possible, attach to this report a picture of the product showing clearly the suspect Certification Mark, or the violation of the applicable standard requirements)

Location of the Incident (Please provide as many details as possible to expedite our follow up:

1. name and address of the business or location involved in the incident
2. name and contact information for the person responsible for the regulatory compliance; e.g. Business Owner, Procurement Manager, Safety Manager, Compliance Manager, Quality Assurance Manager, or their designates)

Reported by (optional, if you provide your name, title, company, and contact information, we will acknowledge the receipt of your report and keep you informed of the results of our investigation, and all remedial actions as appropriate.

Please submit this Incident Report together with the attached supporting information to:

Certification Manager, LabTest Certification Inc., 3133 – 20800 Westminster Highway, Richmond, British Columbia, V6V 2W3, Canada, Phone 604 247 0444, Fax 604 247 0442, e-mail jotto@labtestcert.com